

November 2000



# Arkansas State Board of Pharmacy

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## **Renewal of Licenses and Permits for 2001**

It will soon be time to renew your pharmacist license, pharmacy technician permits, and all facility permits. We are making some changes this year, and you should read this notice carefully.

- ◆ License and permit renewals will be mailed out around December 1, 2000, rather than November 15.
- ◆ There will be no second or third notice.
- ◆ There will still be a \$20 penalty if the license or permit is not renewed by February 1.
- ◆ There will still be a \$40 penalty if the license or permit is not renewed by March 1.
- ◆ A notice will be sent around March 15 to all licensees or permit holders that have not renewed explaining that the license or permit will be voided on April 1, if not paid by that date. There will be no application accompanying this notice.
- ◆ The license or permit will be voided on April 1, 2001, if the fee has not been paid.
- ◆ There will be a place on the pharmacist renewal applications where pharmacists will list their continuing education (CE) hours received during the year 2000. This will help pharmacists organize their CE before mailing in the application. Further, it will give the Board of Pharmacy office some idea as to where the pharmacists are obtaining CE. Please note, the usual audit of about 400 pharmacists will occur after the renewal season. These pharmacists will be asked to mail in the actual proof of their CE hours.
- ◆ If you have not received a renewal application by December 15, 2000, please contact the Board office at 501/682-0190. We will mail another application to you. It is extremely important that the license or permit be renewed in a timely manner. We believe that these changes will help our office process the applications more efficiently.

## **Internet Renewals**

Good news. The Arkansas State Board of Pharmacy, in cooperation with the Information Network of Arkansas (INA), has developed a program whereby you can renew pharmacist licenses, pharmacy technician permits, hospital pharmacy permits, and retail pharmacy permits on the Internet. We are very excited about this process.

Our Web site address is [www.state.ar.us/asbp](http://www.state.ar.us/asbp). Once you are on

our site, you will go to "licensing information," where there is a link called "renewals." At that link, you will be able to renew and change some information. A pharmacy will not be able to change the location of a pharmacy, the pharmacist-in-charge, or the pharmacy owner over the Internet. However, pharmacists and pharmacy technicians will be able to update their addresses and make some other information changes on the application.

There will be a "convenience fee" charged by the INA. It is not part of the Board's fee; it goes to INA and the credit card company as a convenience fee. The fees will be as follows:

- ◆ pharmacists – \$75 renewal plus a \$3.25 convenience fee;
- ◆ pharmacy technicians – \$35 renewal plus a \$2.05 convenience fee;
- ◆ pharmacies – \$150 renewal plus a \$5.50 convenience fee; and
- ◆ hospital pharmacies – \$150 renewal plus a \$5.50 convenience fee.

## **Continuing Education**

Please contact Jim Myatt, PD, at the Board of Pharmacy by phone 501/371-5082, fax 501/682-0195, or at his e-mail address, [james.myatt@mail.state.ar.us](mailto:james.myatt@mail.state.ar.us), regarding any continuing education questions you may have. All requests for accreditation of programs to be presented must be received in writing at the Board of Pharmacy office at least 15 days prior to the program. Forms requesting Board of Pharmacy approval of continuing live education programs to be presented are available through the Board office.

The following is a list of University of Arkansas for Medical Sciences (UAMS) College of Pharmacy Continuing Education Live Programs available through the end of this year:

- ◆ November 5: Family Medical Center, Fayetteville – three credit hours;
- ◆ November 5: Helena DHEC, Helena – three credit hours;
- ◆ November 12: St. Bernard's Regional, Jonesboro – three credit hours.

Space may be limited for some programs. Please contact the Continuing Education Department, UAMS College of Pharmacy at 501/686-6484 or 501/686-5396 for more information.

## **Schedule II Prescription Questions**

The Arkansas State Board of Pharmacy has received inquiries regarding Schedule II prescriptions written for patients with a terminal illness or in a long-term care facility. The following is the current Arkansas regulation pertaining to this subject.

## 04-04-0002 – Partial Filling of a Schedule II Prescription

A prescription for a Schedule II controlled substance written for a patient in a long-term care facility (LTCF), or for a patient with a medical diagnosis documenting a terminal illness, may be filled in partial quantities to include individual dosage units. If there is any question whether a patient may be classified as having a terminal illness, the pharmacist may contact the practitioner prior to partially filling the prescription. Both the pharmacist and the prescribing practitioner have a corresponding responsibility to assure that the controlled substance is for a terminally ill patient. The pharmacist must record on the prescription whether the patient is “terminally ill” or an “LTCF patient.”

For each partial filling, the dispensing pharmacist shall record on the back of the prescription (or on another appropriate record, uniformly maintained, and readily retrievable) the date of the partial filling, quantity dispensed, remaining quantity authorized to be dispensed, and the identification of the dispensing pharmacist.

Prior to any subsequent partial filling, the pharmacist is to determine that the additional partial filling is necessary. The total quantity of Schedule II controlled substances dispensed in all partial fillings must not exceed the total quantity prescribed. A Schedule II prescription for a patient in an LTCF or with a medical diagnosis documenting a terminal illness, if partially filled, shall be totally dispensed within 60 days. Dispensing cannot occur after 60 days or after the medication has been discontinued by the prescriber.

## 07-04-0003 – Computer Records for Partial Filling

Information pertaining to current Schedule II prescriptions for patients in a long-term care facility (LTCF) or for patients with a medical diagnosis documenting a terminal illness may be maintained in a computerized system, if the system has the capability to permit:

- ◆ Output (display or print) of the original prescription number, date of issue, identification of prescribing individual practitioner, identification of patient, address of the LTCF or address of the hospital or residence of the patient, identification of medication authorized (to include dosage, form, strength, and quantity), and listing of the partial fillings that have been dispensed under each prescription.

- ◆ Immediate (real time) updating of the prescription record each time a partial filling of the prescription is conducted.
- ◆ Retrieval of partially filled Schedule II prescription information is the same as required for Schedule III and IV prescription refill information.

The authority to dispense Schedule II prescriptions for partial quantities does not apply to other classes of patients, such as those with severe intractable pain who are not diagnosed as terminal.

## Correct Procedure for Supplying Schedule II Controlled Substances

If you are supplying Schedule II controlled substances to a registrant, you may do so only after receiving a Drug Enforcement Administration (DEA) Form 222.

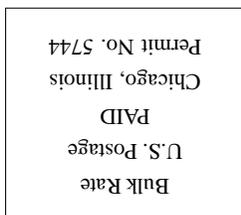
The purchaser shall retain copy 3 and submit copy 1 and copy 2 to the supplier. The supplier shall retain copy 1 and forward copy 2 to the DEA. Copy 2 shall be forwarded at the close of the month during which the order is filled. The supplier shall record on copies 1 and 2 the number of containers shipped and the date. The supplier shall file copy 1 with the other completed 222 forms. The purchaser shall record on copy 3 the number of containers received and the dates received. It is recommended that the completed copy 3 be attached to a copy of the invoice, filed separately, and kept for a period of two years.

If an order form cannot be filled for any reason, the supplier returns copies 1 and 2 to the registrant that sent the 222 form. If an error occurs when filling out the form, the word “void” shall be written across the form. In any case, the DEA requests that you send copy 2 to the DEA office. You can send the form to the Little Rock address or the New Orleans Division Office at Three Lakeway Center, 3838 N Causeway Boulevard, Suite 1800, Metairie, LA 70002.

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